

NEW YORK STATE CERTIFIED VOLLEYBALL OFFICIALS' ASSOCIATION BY – LAWS

Article 1 – Duties of the Officers

- A. Duties of the President shall be:
 - 1. Preside at all meetings of the Association.
 - 2. Serve as the authorized representative to the New York State Officials' Coordinating Federation.
 - 3. Authorize payment of bills as submitted by the Secretary/Treasurer.
 - 4. Maintain accurate records of rated officials within the Association.
 - 5. Inform the Executive Board of all matters pertaining to allegations against Chapters/Boards or Officers of the Association.
 - 6. Appoint and dissolve committees based on the needs of the Association with Executive Board approval.
 - 7. Act as authorized representative of the Association as deemed necessary by the Executive Board.
 - 8. Conduct other duties/ business as defined by the membership as needed.
- B. Duties of the Vice President Girls /Boys shall be :
 - 1. To preside at meetings in the absence of the President.
 - a. The acting President will be mutually agreed upon by the two Vice Presidents.
 - 2. Arrange for training clinics at the Chapters/Boards on a rotating basis.
 - 3. Be responsible for external public relations and publicity.
 - 4. Conduct other duties / business as defined by the membership and Executive Board as necessary.
- C. Duties of the Secretary/ Treasurer shall be :
 - 1. Preside over meetings in the absence of the President, if both Vice presidents are unable to agree as to who will preside.
 - 2. Record, maintain and mail the minutes of all Association meetings to the members, officers and other designated parties.
 - 3. Notify members in advance of meeting dates.
 - 4. Include responsibility for all correspondence of the Association.
 - 5. Collect dues and send necessary notification as needed.
 - 6. Submit a statement of monies at each Association meeting.
 - 7. Submit a proposed budget for the upcoming fiscal year at the Spring meeting as necessary.
 - 8. Disburse money for payment of bills upon authorization of the President and/or Executive Board.
 - 9. Have financial information available for audit at the end of each fiscal year.
- D. Duties of the Rules Interpreter :
 - 1. Annually attend a National Training Team Clinic [or similar] for appropriate rules interpretation.
 - 2. Interpret the approved rules for Chapters/ Boards.
 - 3. Request interpretations as necessary from the governing bodies as necessary.
 - 4. Assist with training at the request of the Vice Presidents.
 - 5. Provide for the distribution of information concerning NYSPHSAA approved rules to the membership of the Association.

Article II – Sanctions

- A. The following shall qualify as [but are not limited to] sanctionable acts :
 - 1. A Chapter /Board not being represented at two consecutive scheduled meetings of the Association.
 - 2. A Chapter/Boards failure to pay yearly dues by the Fall meeting of the current fiscal year.
 - 3. A Chapter/Boards failure to submit a certified roster by the deadline set by the Association.
 - 4. A Chapter/Boards failure to submit an accurate certified roster including but not limited to ratings, expiration dates, and other information required by the Association.
 - 5. Failure to comply with Article III – Certification Procedure.
 - 6. Failure to comply with the Constitution and By Laws of the Association.
 - 7. Any individual official who accepts the invitation to officiate the NYSPHSAA State Championship and turns back the accepted assignment in order to officiate a different contest.

Article II - Sanctions continued

- B. The sanction period will be one year. During the period that a Chapter/ Board or individual is covered by the Sanction, Officials from that Chapter/ Board will not be eligible to officiate post season competition.
 - 1. Post season competition will be defined as any play beyond the regular scheduled season play.
 - 2. The closest Chapter/Board will be assigned to officiate post season play upon approval of the Executive Board.
- C. If by the Spring meeting of the Chapter/ Boards year of sanction the offense has not been rectified as deemed necessary by the President / Executive Board, the Chapter/ Board will lose their certification. The territorial rights of the sanctioned Chapter/Board will be divided among neighboring Chapters/Boards with the Executive Board approval. The restructuring will take place at the Spring meeting.

Article III – Certification Process

- A. Definition of terms ;
 - 1. A rating is in effect upon completion of the certification procedure.
 - 2. The rating term is a maximum of three fiscal years starting July 1.
 - 3. Levels and qualifications will be :
 - 1. Varsity, Junior Varsity and Junior High/ Modified.
 - 2. Qualifying scores will be determined yearly by the examination committee.
 - 3. Recertification is the renewal or upgrading of a rating prior to the expiration of the current rating.
- B. Written Examinations
 - 1. There will be two exams [A,B]
 - 2. The exam[s] will be distributed at the Fall meeting.
 - 3. Each member of the Chapter/ Boards will take a written exam annually prior to the start of their officiating season.
 - a. guidelines for administration will be reviewed annually for the coming year.
 - b. Completed answer sheets and tally sheets must be returned annually at or before the Spring meeting
 - 4. The results of the written examination must be commensurate with the current or desired rating.
 - a. Changes in a members status must result in notification of the Chapter/Boards assignors and assignments are to be adjusted accordingly.
 - 5. Exceptions – see section E
- C. Practical Examination
 - 1. A practical exam is required for initial certification and during the third rating term prior to the expiration of the current rating.
 - 2. The level of match played must commensurate with the level of rating or desired upgrade.
 - 3. Each Chapter/Board is responsible to provide raters and sites for practical examinations to take place for their members.
 - a. If there are not qualified raters in a Chapter/Board- a neighboring Chapter/Board will conduct the ratings.
 - 4. Minimally accepted Rating Teams for the following recognized ratings of the Association :
 - a. Varsity - three raters , two must hold a Varsity rating
 - b. Junior Varsity – two raters , one must hold a Varsity rating
 - c. Junior High/Modified – two raters each holding a minimum Junior Varsity rating.
 - d. Observation for the practical exam may take place on one or more matches. If ratings are done on separate matches - all the raters must score the individual to their current level or desired upgrade.
 - 1. A rater may not rate the same individual twice in the same year, for a valid practical exam.
 - 2. A rater may not officiate the contest that is being used for a practical examination.
 - 5. Exceptions – see section E
 - 6. Transfer of Ratings
 - a. All recognized ratings by the Chapter/Boards of this Association are transferable within the Association, providing the appropriate transfer form is used and the information is found to be valid.
- D. The written and practical examination may be administered in any order. Exception : New candidates aspiring to become an official with a Chapter/Board must take the written examination first.
- E. Alternative Certification Procedure for officials rated state, regional or higher through PAVO/NCAA/USA
 - 1. Written examination
 - a. A result on the PAVO/NCAA/USA National examination will be accepted in lieu of the Association examination as long as the score is commensurate with the current or desired Association rating.
 - b. If the score is not acceptable, the official must comply with the requirements of Article III, Section B.

2. Practical Examination
 - a. If a PAVO/NCAA/USA rating is valid or current, rectification under Article III, Section C is waived and the individual maintains a recognized Association rating.
 - b. If a PAVO/NCAA/USA rating expires regardless of the reason, the individual must comply with the requirements of Article III, Section C of the Association.
- F. Unusual circumstances may be reviewed on an individual basis before the Executive Board.

Article IV – Uniforms

The uniform shall be the same for all Chapters/ Boards:

- A. Shirt
 1. The shirt must be the Association approved white shirt with Association approved insignia. The shirt must be worn inside the slacks.
- B. Slacks
 1. The slacks must be a navy blue dress slack. The wearing of dress walking shorts, mid thigh (when standing) may be adopted by Chapter/ Boards when applicable.
- C. Footwear
 1. White sneakers with white socks.
- D. Belt – optional
 1. Navy blue or black belt will be worn with pants when belt loops are visible.
- E. Turtleneck
 1. White turtleneck, V or crew neck may be worn under the uniform shirt.
 2. Thermals are not acceptable.
- F. Sweater / Wind Shirt
 1. The Association approved sweater or wind shirt may be worn over the uniform shirt.
 2. The sweater or wind shirt is not to be worn in place of the approved uniform shirt.

Article V – State Tournament

- A. The Association will recognize sportsmanship annually per Association guidelines.
- B. The Association will assist in reimbursement of expenses for officials selected to officiate / participate in the State Tournament as per guidelines established by the Executive Board.

Article VI – Statement of Dissolution

Should NYSCVOA wish to dissolve or disband after (1)determining the organization no longer meets criteria to service the parties stated herein or (2)determining it can no longer function in an appropriate manner, a statement of dissolution shall be filed with the NYSPHAA, setting forth: 1) a certified statement by the chairperson including the name of the organization and Executive Committee members; 2) the report of the expenses, debts, obligations and liabilities of the Association, including conditions of any property and assets available to satisfy the same – provisions to be made for satisfaction of outstanding liabilities and performance agreements; and the estimated time for completion of its dissolution; 3) any pending litigations or contingent liabilities; 4) the Association resolution providing for such dissolution and the date(s) and proceedings leading toward its adoption whenever the dissolution be voluntary; 5) a list of persons to be notified upon completion of dissolution. Upon dissolution, all remaining assets and property of the Association shall be distributed to one or more organizations qualifying under section 501 (c) (3) of the code organized and operated exclusively for one or more exempt, charitable, scientific or educational purposes. The recipients shall be chosen by the existing Executive Committee. Once filed and accepted, the existence of the organization shall cease. It shall be understood, that the NYSCVOA shall not dissolve or file a statement of dissolution as stated above and reorganize under a modified name, charter, or organizational structure merely as a subterfuge to avoid the reporting and other requirements of said dissolution and is thereafter recreated with substantially the same membership and purposes with the intent to avoid the requirements of said statement, shall be deemed not have been dissolved and shall be subject to provisions of the Association as if no dissolution had taken place and no statement of dissolution filed. Any violation of this provision shall be subject to penalty.