

NEW YORK STATE CERTIFIED VOLLEYBALL OFFICIALS' ASSOCIATION, INC.

Article I – Name

The name of this Organization is the New York State Certified Volleyball Officials' Association, Inc., herein referred to as "NYSCVOA, Inc." or the "Association".

Article II – Purpose

Functions of this Association shall include but not be limited to:

1. To provide approved officials for the girls' and boys' volleyball programs throughout New York State.
2. To provide uniformity and efficiency in matters of administration.
3. To provide uniformity in the training of candidates, official attire and member certification.
4. To provide annual registration of officials for the New York State Public High School Athletic Association, Inc. [NYSPHSAA, Inc.]
5. To distribute materials pertinent to officiating such as rules interpretations, exams and other materials as deemed necessary by the membership.
6. To set standards, improve volleyball officiating and promote excellence in officiating in the State of New York.
7. To comply with the Five Point Program of NYSPHSAA, Inc.
8. To operate on a fiscal year this shall be from July 1- June 30.

Article III – Membership

Section 1.

Each official's Chapter/Board shall elect or appoint one representative to attend the meetings of this Association. The Chapter/Board reserves the right to determine the length of the term. Changes in representation must be given in writing to the President or Secretary of the Association within ten [10] business days.

The membership shall consist of one representative from the following recognized Chapters/Board of certified volleyball officials. The representative of the recognized Chapter/Board shall be entitled to one vote.

Any other group of organized volleyball officials in New York State petitioning to become members must do so in accordance with the Constitution and By Laws of this Association.

Officials' Chapters/Boards Servicing Girls High School Volleyball recognized by this Association:

Allegany-Steuben Board of Girls and Women's Officials
Capitol District Board of Volleyball Officials, Inc.
Central New York Volleyball Officials Corporation, Inc.
Central Western Volleyball Officials, Inc.
Finger Lakes Board of Officials
Frontier League Volleyball Board of Officials, Inc.
Hudson Valley Board of Officials, Inc.
Mid Hudson Board of Volleyball Officials, Inc.
Mohawk Valley Board of Sports Officials, Inc.
Nassau County Volleyball Officials Association Inc., Girls Division
New York Board of Officials for Men's and Women's Sports
North Country Volleyball Board, Inc.
Northern Adirondack Volleyball Officials Board
Rockland County Board Volleyball Officials
Southern Tier Volleyball Officials, Inc.
Southern Tier West Volleyball Officials
Suffolk Board of Volleyball Officials, Inc.
Utica Board of Officials for Volleyball
Wayne Region Board of Volleyball Officials
Western New York Girls Volleyball Officials Association, Inc.

Officials' Chapters/ Boards Servicing Boys High School Volleyball recognized by this Association:

Allegany-Steuben Board of Girls and Women's Officials
Capitol District Board of Volleyball Officials, Inc.
Central New York Volleyball Officials Corporation, Inc.
Central Western Volleyball Officials Inc.
Finger Lakes Board of Officials
Mohawk Valley Board of Sports Officials, Inc.
Nassau County Volleyball Officials Association Inc., Boys Division
New York Board of Officials for Men's and Women's Sports
Southern Tier Volleyball Officials, Inc.
Southern Tier West Volleyball Officials
Suffolk Board of Volleyball Officials, Inc.
Utica Board of Officials for Volleyball
Western New York Volleyball Officials Association, Inc.

Section 2:

Each Chapter/ Board cited in this document has the right to set its' own Constitution and By Laws providing such documents are in accordance with all the provisions set by the Constitution and By Laws of the Association.

This Association has no rights to supersede a Chapter/Board Constitution and By-Laws unless said document[s] are in violation of the provisions set by NYSCVOA, Inc, Constitution and By-Laws.

Section 3:

Any regularly organized group of officials in New York State whose primary purpose is to service the Volleyball programs of the NYSPHSAA, Inc, may become a Chapter/Board in the Association by meeting all of the following requirements:

- a. Be forthcoming from a Chapter /Board the Section in which the organized group is functioning, the recommended to the Executive Board of this Association by the Chapter/ Board in whose territory it functions.
 1. If there is no recommendation group may represent themselves and petition NYSCVOA, Inc for membership.
- b. The Executive Board of the Association shall approve and recommend an application for membership to the voting membership of the Association.
- c. The applying Chapter/Board must receive a favorable vote of two-thirds of the Association present at the meeting where the vote is held.
- d. Territorial rights by all local Chapters/Boards adjacent to the applying organization Chapter/Board must be defined and approved by the Executive Board of the Association.
- e. The petition for membership must include a check for one fiscal year's membership dues and insurance payable to: NYSCVOA, Inc.

Section 4:

Any organized group of volleyball officials petitioning for membership in NYSCVOA Inc. will serve a minimum two [2] year probationary period.

Article IV – Meetings

- A. There will be a minimum of two meetings per fiscal year [Fall/Spring].
 1. If a Chapter/Board is not represented at the Fall meeting, they must attend a recognized Chapter's/Board's interpretation session before administering practical and written examinations.
- B. The President shall designate the schedule of meetings for the fiscal year by June 30.
- C. The President may call special meetings when deemed necessary by the Executive Board.
- D. The President will call special meetings upon written request of a minimum of one quarter of the general membership. The meeting date shall be established within thirty business days of said notice.

Article V – Officers and Elections

- A. There will be four elected officers of the Association and one appointed officer.
The elected officers shall be:
President, Vice President – Girls, Vice President –Boys, Secretary/Treasurer
The appointed officer shall be:
State Rules Interpreter
- B. Elections and Terms of Office
 - 1. Nomination and election of officers will take place at the Spring Meeting or as deemed necessary by the NYSCVOA President.
 - 2. The Past President shall act as Chairperson of the Nominations and Elections Committees unless unavailable in which case the President shall appoint a Chairperson from the general membership.
 - 3. The positions of the President and Secretary/Treasurer shall be elected by a closed ballot of a majority vote of the total members present.
 - 4. The Vice President will be elected by a closed ballot of the majority vote of the total members present.
 - 5. The terms of office shall be as follows:

President	2 years; elected in an odd year
Secretary/Treasurer	2 years; elected in an even year
Vice –President – Girls	2 years; elected in an even year
Vice- President – Boys	2 years; elected in an even year
Rules Interpreter[s]	1 year; appointed by the President
 - 6. The offices of President and Secretary/Treasurer shall not be vacated in the same year. In the event this occurs; The Executive Board reserves the right to extend the term of one office for the fiscal year.
 - 7. Any vacancies occurring in elected offices shall be filled by temporary appointment by the Association President with the approval of the Executive Board for the remainder of that term, or until a general membership election can take place.
 - 8. New officers shall assume their duties at the conclusion of the last meeting of the fiscal year in which they are elected.

Article VI – Executive Board

- A. The Executive Board shall consist of the four elected officers of the Association, and the Rules Interpreter.
- B. The Executive Board will have power and authority over the affairs of the Association during the interim between meetings.
- C. The Executive Board will operate in all cases of disciplinary action of members who are in violation of NYSCVOA, Inc., Constitution and By Laws.
- D. The Executive Board will operate in the removal of any officer who fails to fulfill their duties as prescribed in the Constitution and By Laws.
- E. The Executive Board shall be at liberty to meet and conduct business at any time as deemed necessary by the Association President
- F. .

Article VII – Standing Committees

There will be four standing committees appointed by the President at the Spring meeting. These committees will be: Examination Committee, Advisory Committee, Service Awards Committee, and Interpretation Committee. The President with the approval of the Executive Board reserves the right to convene or dissolve any committee in order to best serve the Association.

- 1. Examination Committee
 - a. This committee shall be composed as follows: Rules Interpreter, Vice President Boys, Vice President Girls and volunteers as selected by the committee chair with approval of the Executive Board.
 - b. The Chair of the committee will be appointed by the Association President.
 - c. The duties of the committee include but are not limited to
 - 1. develop the written examinations [A/B] for the Chapters/Boards.

2. Administer written examinations to Chapters/Boards as deemed necessary by the Executive Board.
 3. Provide an item analysis of the previous years' exam results.
 4. Provide a practical examination form for use by Chapters/ Boards.
2. Advisory Committee
 - a. This committee shall be composed of volunteers appointed by the President with approval of the Executive Board.
 - b. The Chair of the committee will be appointed by the Association President.
 - c. The committee will assist the membership by researching ideas and projects at the request of the representatives to enhance the operation of the Association.
 3. Service Awards Committee
 - a. This committee will be composed of three volunteers from the general membership.
 - b. The Chair of the committee will be appointed by the Association President.
 - c. The committee will solicit nominations from the membership and provide an award as deemed appropriate within a monetary limit as established by the Executive Board.
 4. Interpretation Award
 - a. This committee will be composed of the Rules Interpreter and volunteers from the general membership approved by the Executive Board.
 - b. The Chair of the committee will be the Rules Interpreter.
 - c. The committee shall provide interpretation at the Fall meeting; provide interpretation to Chapters/Boards on a scheduled basis.

Article VIII – Dues

- A. Annual dues shall be set at the Spring meeting by a majority vote of the members present.
- B. Dues must be paid to the Secretary /Treasurer by check or money order payable to NYSCVOA. Inc by June 30th of the fiscal year.
- C. Failure to pay dues will result in a sanction of the Chapter/Board.

Article IX – Parliamentary Authority

All questions of procedure shall be decided according to Robert's Rules of Order [Newly Revised Edition].
Exception: When the Association President represents the Chapter/ Board they are a member of, they will be entitled to vote using the requirements outlined in Article III Section 1.

Article X – Amendments to the Constitution and By Laws

- A. Written proposal of amendments to the Constitution must be presented at a business meeting of the Association. Membership must receive written notification of proposed changes no later than twenty days prior to the meeting at which the vote will be held. A mail vote may be substituted for the aforementioned procedure allowing the membership twenty business days to return their vote. A vote must be postmarked by the twentieth day in order to be valid.
 1. Two – thirds affirmative vote of the membership is required for a Constitutional change
 2. Procedures to change the By Laws are the same as Article X with the exception that an affirmative majority vote of the membership present is required to affect a change.